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**YAMAHA MOTOR VIETNAM CO., LTD**

Head Ofice/Factory: Trung Gia Com., Soc Son Dist., Vietnam

Tel.: 04.8855080 Fax: 04.5961388

Photo

**APPLICATION FOR EMPLOYMENT**

***--- Please fill out this form in English (All red texts are compulsory) ---***

1. **POSITION APPLYING FOR** :..........................................................................................................................

Employment start date: ............................................ Expected Salary (VND) :.................................................

1. **PERSONAL IMFORMATION**:

Full name: …

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Place of birth : Date of birth

(Day) (Month) (Year)

|  |
| --- |
|  |

|  |  |
| --- | --- |
|  |  |

Sex: (M- male: F- Female) Age: Years Old

Height:................cm Weight:..............kg

Home address: ...................

...................

Home phone: Mobile phone No :...............................................................................

Current Address:……………………………………………………………………………………………………….

....................

Office Address: *(if any)* ....................

Office Phone: *(if any)* …………………………………………………..

E-mail: .................................................................................................................................

Identification No*:* ..........................................................

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| --- |
|  |

Date of Issue:………………… Issued Place:………………

Marital Status: ( S: Single, M: Married, D: Divorced, W: Widow/Widower)

1. **EDUCATION**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Education level** | **Year**  *(from –to)* | **Name of school** | **Major** | **Date of Graduation** | **Full time/ Part time** |
| University |  |  |  |  |  |
| Other: …………….. |  |  |  |  |  |
| Other: …………….. |  |  |  |  |  |

1. **EMPLOYMENT HISTORY**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Time | | Company’s name | Position | Salary | Reason for leaving |
| *From* | *To* |
|  |  |  |  |  |  |
| Job duties and responsibilities: | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Time | | Company’s name | Position | Salary | Reason for leaving |
| *From* | *To* |
|  |  |  |  |  |  |
| Job duties and responsibilities: | | | | | |
|  | | | | | |
|  | | | | | |
|  | | | | | |

1. **FOREIGN LANGUAGE** (INDICATE: Excellent (E); Good (G); Average (A) OR Fair (F))

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Language** | **Listening** | **Speaking** | **Reading** | **Writing** | **Certification** *(if any)* |
| English |  |  |  |  |  |
| Japanese |  |  |  |  |  |
| Other: ………… |  |  |  |  |  |
| Other: ………… |  |  |  |  |  |

1. **COMPUTER SKILL**

Software Program familiar:……………………………………………………………………………………

………………………………………………………………………………………………………………....

1. **OTHER INFORMATION**

Do you have a friend working in YAMAHA MOTOR VIETNAM Co., Ltd? YES/NO (If “Yes”, state name, relationship and which department): ....................

....................

Have you ever applied job to YAMAHA MOTOR VIETNAM Co., Ltd before? YES/NO (If “Yes”, state date and job applied): ......................

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Hobbies, sport and other interests :…………………………………………………………………………...

Your strengths: …………………………………………………………………………….........................

Your weaknesses : …………………………………………………………………………………………….

1. **HOW DID YOU HEAR OF THIS VACANCY?** *(This information is used for HR survey)*

|  |  |
| --- | --- |
|  | Website “Vietnamworks.com.vn” |
|  | Website “Yamaha-Motor.com.vn” |
|  | Google search |
|  | Facebook fanpage “Tuyen dung Yamaha” |

|  |  |
| --- | --- |
|  | Friends/ relatives (working at Yamaha) |
|  | Friends/ relatives (not working at Yamha) |
|  | Job fair |
|  | Others:……………………… |

1. **REFERENCE** : List Two Personal Referees who are not your relatives.

|  |  |  |
| --- | --- | --- |
| **Full Name & Address** | **Occupation** | **Phone Number** |
|  |  |  |
|  |  |  |

***Important declaration!***

I declare that all information given in this application is true and accurate. I understand that any misrepresentation of information given herein will be sufficient cause for dismissal from the company’s services, if I have been employed. Enclosed are copies of my education/ professonal certificate/ diploma degree and/or appropriate recommendation letters.

**Signature in full: ................................................ Date:.............................**